



**PAKISTAN
WATER AND POWER DEVELOPMENT AUTHORITY**

FORM-'B'

(For Final Settlement of GPF in respect of Deceased Employee.)

“DOCUMENTARY PART” OF FORM-‘B’

(To be completed by the office concerned)

Office of _____

No. _____

Dated _____

The Director Accounts (Funds).
Wapda, Wapda House Lahore.

Subject: - FINAL SETTLEMENT OF G.P.FUND A/C NO.

1. Brief information of the case is as under:
 - (a) Name of Employee _____ (b) Designation _____
 - (c) Father's Name _____ (d) G.P.F. A/c No.

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 - (e) Date of Appointment:

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 (f) Date of Death:

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2. Certificate that GPF A/c No. _____ stands allotted to Mr./ Mst. _____
_____ Son/Daughter of _____

Later on, if the G.P.F Account No. is found to be wrong: this office will be responsible for the wrong payment and will also be liable to refund the amount with interest.

3. An attested copy of the Death Certificate is attached.
4. Prescribed application form duly completed and countersigned is also attached (appended on the other side).
5. The following information relates to the deceased employee:-
 - (a) He/ She was married/ un married _____
 - (b) Original/ attested copy of nomination form duly signed by the ex-employee and countersigned by Head of Office is enclosed.
 - (c) The nomination form is not available therefore:-
(Score out the clause not applicable).
 - (i) Indemnity Bond on prescribed form is enclosed as the amount of is more than Rs.5000/- but up to Rs.10,000/-.
 - (ii) Certificate from Administrator General High Court/Succession Certificate of GPF issued by the competent Court of Law, is enclosed as the amount of GPF is more than Rs.5000/- but upto Rs.10000/-.
 - (iii) Succession Certificate of G.P.F issued by the competent Court of Law is enclosed as the amount of GPF is more than Rs.10, 000/-
6. Particulars of of the office Bank Account:-
 - (a) Designation of the Drawing & Disbursing Officer _____
 - (b) Bank A/c No. _____ (c) Name of Bank & Branch _____
7. Certificate that all GPF deductions made from the employee have been remitted. Last deduction was made in _____ and remitted vide Bank Draft No. _____ dated _____ for Rs. _____
8. The information/ certificates provided above are correct and the case is recommended for payment.

(HEAD OF OFFICE)

With Stamp.

Postal address of }

Office as complete } _____

P.T.O. (Application Part)



**PAKISTAN
WATER AND POWER DEVELOPMENT AUTHORITY**

FORM-‘B’

(For Final Settlement of GPF in respect of Deceased Employee.)

“APPLICATION PART” OF FORM- ‘B’

(To be completed by the Legal Heir/ Nominee duly addressed to the Head of office of deceased employee).

To,

The _____

Sir,

My _____ (relationship with the deceased), expired on

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and I being the legal heir/ nominee, therefore, request that the G.P.Fund dues of the deceased may please be paid to me.

The requisite information is given below:-

1. Name of Employee _____

2. Designation at time of Death _____

3. Father’s Name _____

4. G.P.Fund Account No. _____

5. Reference to Insurance Policy (if any) financed out of G.P.Fund Account:-

(a) Name of the Insurance company _____

(b) No. & Date of Insurance Policy _____

(c) Insurance Policy was assigned
to (or with time subscribed) _____

It is certified that I have neither applied for the payment before this nor received final payment as yet.

(Signature of Claimant)

Countersigned.

Full Name _____

Relationship with deceased _____

Postal address) _____

(HEAD OF OFFICE)

With stamp.

P.T.O. (Documentary Part)